

**A Regular Meeting of the
VILLAGE COUNCIL OF SUGAR MOUNTAIN
MINUTES
Tuesday, January 17, 2017
5:00 P.M.**

1. **Call to Order of Regular Meeting** – Mayor Dennis Lacey called the January 17, 2017 Regular Meeting of Council to order at 5:00 p.m. with a quorum present as follows:

Council Members Present:

Mayor Dennis Lacey, Mayor Pro Tem, Gunther Jochl, Council Member David Ammann, and Council Member Scott Brown.

Council Members Absent:

Council Member, Norris Clifton

Village Hall Staff Present:

Police Chief David Henson, Public Works Director Bill Daniels, Village Manager Susan Phillips, Village Attorney, Stacey “Four” Eggers, and Municipal Clerk Tammy Floyd who recorded official meeting.

Approximately 5 members of the public were in attendance.

2. **Invocation**- Mayor Dennis Lacey delivered the Invocation.
3. **Adoption of Regular Meeting Agenda** Mayor Pro Tem, Gunther Jochl motioned to adopt the agenda with no changes with a second from Council Member, David Ammann. All were in favor and the **motion carried** three (3) votes to zero (0).
4. **Approval of Minutes**
 - a. **December 20, 2016 Regular Meeting** – Council Member, David Ammann motioned to approve the minutes. Council Member, Scott Brown seconded the motion. All were in favor and the **motion carried** three (3) votes to zero (0).
5. **Village Manager Communications** – Village Manager, Susan Phillips provided a detailed report to council. Report included: Manager’s Orientation with all Department Heads, Employee Payroll Direct Deposit, January’s TDA Meeting, Sugar Ski and Country Club Fire, Recording of Deeds for the property exchange between the Village and Sugar Mtn. Ski Resort, Tax Collector Position, Dates for Clerk School and NC Investment Winter Conference.
6. **New Business**
 - a. **Appointment of Finance Officer** – Council Member, Scott Brown motioned to officially appoint Village Manager, Susan Phillips as the Finance Officer for the Village of Sugar Mountain. Mayor Pro Tem, Gunther Jochl seconded the motion. All were in favor and the **motion carried** three (3) votes to zero (0).
 - b. **Finance Officer Oath of Office** – Municipal Clerk, Tammy Floyd delivered Oath of Office to Susan Phillips.
 - c. **Reschedule February 21st Regular Meeting** – After discussion, Council Member Scott Brown motioned to reschedule the February 21st Meeting to February 15th, 2017 at 5:00pm. All were in favor and the **motion carried** three (3) votes to zero (0).
7. **No Old Business**

8. Other Business

- a. **Tax Collection Rate** – 2016 tax collection rate is 92.34%
- b. **Tax Refunds for Duplicate Payments** – A request was submitted to refund three accounts for duplicate payments made for 2016 Real Property Tax Payments. Mayor Pro Tem, Gunther Jochl motioned to approve the refund request for all three accounts. Council Member, Scott Brown seconded the motion. All were in favor and the **motion carried** three (3) votes to zero (0).

9. Departmental Reports

- a. **Police Chief's Monthly Report** – Police Chief, David Henson submitted his report with 344- Resident Checks, 728- Business Checks, and 3,036 Patrol Miles.
- b. **Public Works Director's Monthly Report** – Report states that the snow equipment worked flawlessly with the last snowfall. Current work needed on trucks and equipment has been done in house to save the Village money. We are thankful for such a talented and knowledgeable crew. Council Member, Scott Brown began a discussion on the Tourism Development Authority working with Bill Daniels on the possibility of adding Pickle Ball to the Tennis Courts. Mayor Pro Tem, Gunther Jochl and Owner of the current tennis courts advised that cost versus interest would have to be determined before the current tennis courts are disturbed.
- c. **Asst. Zoning Administrator's Monthly Permit Log** – Report provided has 1- Tree Permit, 1- Sign Permit and 1-Oversized Vehicle Permit to deliver a temporary office to Sugar Ski and Country Club.
- d. **Finance Officer's Financial Report** – Current Budget vs. Actual report was provided to council along with account balances.

10. Public Comments – No public comments

11. Closed Session - Personnel NC G.S. 143-318.11(a)(5) and Litigation NC G.S. 143.318.11(a)(3)

At 5:14pm Council Member, Scott Brown motioned to go into closed session with a second from Council Member, David Ammann. At 5:36pm council returned to open session. Council Member, Scott Brown motioned to approve a cell phone allowance up to eighty dollars per month for the Village Manager. Council Member, David Ammann seconded the motion. All were in favor and the **motion carried** three (3) votes to zero (0).

12. Mayor/Council Comments – No comments

13. Adjournment of Regular Meeting – Council Member, Scott Brown motioned to adjourn with a second from Council Member, David Ammann. All were in favor and the **motion carried** three (3) votes to zero (0).

Meeting adjourned at 5:37 p.m.

Dennis M. Lacey, Mayor

ATTEST:

Tammy W. Floyd, Clerk

SEAL