

**A Regular Meeting of the  
VILLAGE COUNCIL OF SUGAR MOUNTAIN  
MINUTES  
Tuesday, April 25, 2017  
5:00 P.M.**

1. **Call to Order of Regular Meeting** – Mayor Dennis Lacey called the April 25, 2017 Regular Meeting of Council to order at 5:00 p.m. with a quorum present as follows:

**Council Members Present:**

Mayor Dennis Lacey, Mayor Pro Tem Gunther Jochl, Council Member Norris Clifton, Council Member David Ammann, and Council Member Scott Brown.

**Council Members Absent:**

**Village Hall Staff Present:**

Police Chief David Henson, Police Officer Casey Turbyfill, Public Works Director Bill Daniels, Village Manager Susan Phillips, Village Attorney Stacey “Four” Eggers, and Municipal Clerk Tammy Floyd, who recorded official meeting.

Approximately 5 members of the public were in attendance.

2. **Pledge of Allegiance** – Resident Susan Kirkland led the Pledge of Allegiance.
3. **Invocation**- Mayor Dennis Lacey delivered the Invocation.
4. **Adoption of Regular Meeting Agenda** Council Member, Norris Clifton motioned to approve the agenda. Council Member, David Ammann seconded the motion. All were in favor and the **motion carried** four (4) votes to zero (0).
5. **Approval of Minutes**
  - a. **March 21, 2017 Regular Meeting** – Council Member, David Ammann motioned to approve the minutes. Council Member, Norris Clifton seconded the motion. All were in favor and the **motion carried** four (4) votes to zero (0).
6. **Village Manager Communications** – Village Manager, Susan Phillips provided a detailed report of administrative updates to council. The report included golf and tennis opening updates, items discussed at the High Country Municipal Association meeting, Fiscal Year 2017-18 budget preparations, recreational planning for lot on highway 184, and an update on the April Tourism Development Authority Meeting. Susan also brought attention to a historical zoning map of the Village of Sugar Mountain that was framed for preservation and hung in the Council Room.
7. **New Business**
  - a. **Consider General Fund Budget Amendment #3 to Appropriate Funds to Police Salaries and Separation Allowance for Retiring Police Officer.**

Council Member, Scott Brown motioned to adopt the budget amendment. Council Member, Norris Clifton seconded the motion. All were in favor and the **motion carried** four (4) votes to zero (0).
  - b. **Consider Golf and Tennis Fund Budget Amendment #1 to Appropriate Funds to Capital Outlay Golf Course Equipment from the TDA Infrastructure Contribution.**

Public Works Director, Bill Daniels reported a few items that were purchased with the fund. Council Member, Scott Brown motioned to adopt the amendment with a second from Council Member, David Amman. All were in favor and the **motion carried** four (4) votes to zero (0).
  - c. **Consider Resolution Delegating Authority to Village Manager to Approve Requests for Release or Refund of Property Taxes Under \$100.00.**

Council Member, David Ammann made a motion to adopt the resolution with a second from Council Member, Norris Clifton. All were in favor and the **motion carried** four (4) votes to zero (0).
  - d. **Schedule 2017-2018 Budget Workshop.**

After discussion, the workshop was scheduled for 4:00pm on Tuesday, May 30, 2017.

**8. Old Business**

**a. Discuss Draft Mobile Food Truck Ordinance and Consider Setting a Public Hearing on May 30, 2017.**

After discussion, Council Member, David Ammann motioned to hold a public hearing on May 30, 2017 for the Mobile Food Truck Ordinance with the addition of penalties added to the ordinance. Mayor Pro Tem, Gunther Jochl seconded the motion. All were in favor and the **motion carried** four (4) votes to zero (0).

**9. Other Business**

**a. Tax Collection Rate** – 2016 tax collection rate is 98.18%

**b. 2016 Delinquent Tax Report** – A report of all unpaid 2016 taxes as of Friday, April 21, 2017 was provided to council. The Village Attorney advised council that earlier today the Richard Paul Jones property was auctioned for tax sale and is currently in the ten day upset bid process.

**10. Departmental Reports**

**a. Police Chief's Monthly Report** – Police Chief, David Henson submitted his report with – 625 Resident Checks, 859- Business Checks, and 3,138 Patrol Miles. Officer Townsend began full-time employment on April 1<sup>st</sup>. Townsend is doing an outstanding job protecting our citizens and guests.

**b. Public Works Director's Monthly Report** – Report states the crew has been cleaning the streets and removing winter debris. The engineers will be raising several manholes before the 1 year warranty expires on the paving project. The crew is working hard to prepare the Golf Course to host the Appalachian State University accounting Alumni for a golf tournament on April 29, 2017.

**c. Asst. Zoning Administrator's Monthly Permit Log** – Report provided has 2- Sign Permits, 2-Building Permits, 1-Stop Work Order, and 1-Tree Permit.

**d. Finance Officer's Financial Report** – A budget summary report was provided along with current account balances.

**11. Public Comments** – Susan Kirkland of Skyleaf would like to thank whoever is responsible for providing the department reports along with the agenda.

**12. Mayor/Council Comments** – Mayor Pro Tem, Gunther Jochl is concerned why a recommendation has not been received from the TDA for the vacant position. Council Member, David Ammann requested to make a recommendation to fill the position. The Village Attorney advised the agenda would have to be amended. Council Member, Scott Brown motioned to amend the agenda to add TDA appointment recommendation. Mayor Pro Tem, Gunther Jochl seconded the motion. All were in favor and the **motion carried** four (4) votes to zero (0).

**13. TDA Appointment Recommendation**

Council Member, David Ammann recommended Nathan Paris to fill the current vacant position of the Tourism Development Authority. A second was received and all were in favor. The **motion carried** four (4) votes to zero (0).

**14. Closed Session Personnel** – NC G.S. 143-318.11(a)(5)

At 5:37pm, Mayor Pro Tem, Gunther Jochl made a motion to go into closed session to discuss personnel matters. All were in favor with a vote of four (4) to zero (0). Council returned from closed session at 5:53pm.

**15. Adjournment of Regular Meeting** – Mayor Pro Tem, Gunther Jochl motioned to adjourn with a second from Council Member, Scott Brown. All were in favor and the **motion carried** four (4) votes to zero (0).

**Meeting adjourned at 5:54 p.m.**

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Dennis M. Lacey, Mayor

ATTEST:

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Tammy W. Floyd, Clerk

SEAL