

**A Regular Meeting of the
VILLAGE COUNCIL OF SUGAR MOUNTAIN
MINUTES
Tuesday, December 19, 2017
5:00 P.M.**

1. **Call to Order of Regular Meeting** – Mayor, Dennis Lacey called the December 19, 2017 Regular Meeting of Council to order at 5:00 p.m. with a quorum present as follows:

Council Members Present:

Mayor Dennis Lacey, Mayor Pro Tem Gunther Jochl, Council Member Norris Clifton, Council Member, Scott Brown and Council Member, David Ammann.

Council Members Absent:

Village Hall Staff Present:

Village Attorney Stacey “Four” Eggers, Police Chief David Henson, Public Works Director Bill Daniels, Village Manager Susan Phillips, and Municipal Clerk Tammy Floyd, who recorded official meeting.

Approximately 2 members of the public were in attendance.

2. **Pledge of Allegiance** – Police Chief, David Henson led the Pledge of Allegiance.
3. **Invocation**- Mayor, Dennis Lacey delivered the Invocation.
4. **Adoption of Regular Meeting Agenda** – Council Member, Norris Clifton motioned to approve the agenda. Mayor Pro Tem, Gunther Jochl seconded the motion. All were in favor and the **motion carried** four (4) votes to zero (0).
5. **Approval of Minutes**
 - a. **November 15, 2017 Regular Meeting** – Council Member, David Ammann motioned to approve the minutes. Council Member, Norris Clifton seconded the motion. All were in favor and the **motion carried** four (4) votes to zero (0).
6. **Administer Oaths of Office** – Municipal Clerk, Tammy Floyd administered Oaths of Office to Re-Elected Council Member, David Ammann and Council Member, Scott Brown.
7. **Selection of Mayor Pro-Tem** – Council Member, Norris Clifton motioned to appoint Gunther Jochl as Mayor Pro-Tem. Council Member, David Ammann seconded the motion. All were in favor and the **motion carried** three (3) votes to zero (0). Municipal Clerk, Tammy Floyd administered Oath of Office to Mayor Pro-Tem, Guther Jochl.

8. New Business

- a. **Consider Contract for FY 2017-18 Audit** – Village Manager, Susan Phillips reported no change in cost from last year. Council Member, Scott Brown motioned to approve the contraction. Mayor Pro Tem, Gunther Jochl seconded the motion. All were in favor and the **motion carried** four (4) votes to zero (0).
- b. **Consider FY 2017-18 Budget Amendment #2** – After discussion, Council Member, Scott Brown motioned to approve the budget amendment. Council Member, Norris Clifton seconded the motion. All were in favor and the **motion carried** four (4) votes to zero (0).
- c. **Consider Rescheduling of January 16, 2018 Council Meeting to January 25, 2017** – Council Member, Scott Brown motioned to reschedule the regular meeting of January 16, 2018 to Thursday, January 25, 2018. Mayor Pro Tem, Gunther Jochl seconded the motion. All were in favor and the **motion carried** four (4) votes to zero (0).
- d. **Adoption of Regular Meeting Schedule January 2018-June 2018** – Council reviewed the meeting schedule calendar and agreed with the dates that included January 25, 2018. No other changes were made to the meeting schedule.
- e. **Discuss Manager Evaluation Procedure** – After discussion, it was the consensus of Council to hold a closed session during the January meeting.

9. Old Business

10. Departmental Reports

- a. **Village Manager's Report** – Report was provided. Village Manager, Susan Phillips reported and update from the last Tourism Development Authority Meeting, Planning & Zoning Board Meeting, and the first month of residential household trash pick-up.
- b. **Police Chief's Monthly Report** – Police Chief, David Henson submitted his report with – 452 Resident Checks, 691- Business Checks, and 3,149 Patrol Miles.
- c. **Public Works Director's Monthly Report**
Report provided included the Public Works snow removal efforts for the first snow and a fiscal year savings of \$61,039.00 for residential household trash pick-up.
- d. **Asst. Zoning Administrator's Monthly Permit Log**
Report provided has 2- Sign Permits, 4-Building Permits, 0-Land Clearing Permit, 0-Building Material Permit and 3-Tree Permits.
- e. **Tax Collection Report**
As of Friday, December 15, 2017 the 2017 collection percentage is 64.93%.

f. **Finance Officer's Financial Report**

Report for F.Y. 2017-18 financials as of November 30, 2017 was provided.

11. Public Comments

12. Mayor/Council Comments

All Council Members and the Mayor wished everyone a Merry Christmas and stated they are thankful for the work done by all Village Staff. Council Member, Scott Brown added it is an honor to serve on Council for another term.

13. Adjournment

Council Member, Norris Clifton motioned to adjourn the meeting with a second from Mayor Pro Tem, Gunther Jochl. All were in favor and the **motion carried** four (4) votes to zero (0).

Meeting adjourned at 5:20 p.m.