

**A Regular Meeting of the  
VILLAGE COUNCIL OF SUGAR MOUNTAIN  
MINUTES  
Tuesday, December 20, 2016  
5:00 P.M.**

1. **Call to Order of Regular Meeting** – Mayor Dennis Lacey called the December 20, 2016 Regular Meeting of Council to order at 5:00 p.m. with a quorum present as follows:

**Council Members Present:**

Mayor Dennis Lacey, Council Member Norris Clifton, Council Member David Ammann, and Council Member Scott Brown.

**Council Members Absent:**

Mayor Pro Tem, Gunther Jochl

**Village Hall Staff Present:**

Police Chief David Henson, Public Works Director Bill Daniels, Village Manager David Lane, and Municipal Clerk Tammy Floyd who recorded official meeting.

Approximately 14 members of the public were in attendance.

2. **Invocation**- Mayor Dennis Lacey delivered the Invocation.
3. **Adoption of Regular Meeting Agenda** Mayor, Dennis Lacey advised that David Lane would like to add Authorizing new manager's signature to new business. Council Member, Scott Brown motioned to approve the agenda with the one change. Council Member, Norris Clifton seconded the motion. All were in favor and the **motion carried** three (3) votes to zero (0).
4. **Approval of Minutes**
  - a. **November 15, 2016 Regular Meeting** – Council Member, Norris Clifton motioned to approve the minutes. Council Member, Scott Brown seconded the motion. All were in favor and the **motion carried** thee (3) votes to zero (0).

**\*\*Mayor, Dennis Lacey took this time to present a plaque to David Lane in appreciation of Thirteen Years of dedicated and loyal service as Village Manager.**

5. **Village Manager Communications** – Village Manager, David Lane thanked council and stated “I have never worked for a finer group or citizens”. Nothing else to report, he is leaving all new business for the new manger.

## 6. New Business

- a. **Misty Watson CPA 2015-2016 Audit** – A copy of the full audit was provided. Highlights of the audit are:
  - Assets exceeded liabilities by \$4,715,205
  - Property tax collection rate is 98.83%
  - Unassigned fund balance for the General Fund is \$901,644 which is 61% of General Fund expenditures.
  - No new debt incurred. \$223,798 principal paid for existing debt.
  - The Village began a resurfacing project and purchased various equipment including a public works vehicle and police equipment.
  
- b. **Christmas Holiday for Employees** – Village Manager, David Lane requested Friday and Monday off for employees. Council Member, Scott Brown motioned to approve days requested with a second from Council Member, David Ammann. All were in favor and the **motion carried** three (3) votes to zero (0).
  
- c. **TDA Decorative Lighting** – TDA Chairman, Jim Fitzpatrick provided an update on the new decorative street lighting. The TDA requests from council approval of additional lights to be added and where would they like to see them installed. After discussion, Council was in agreement to install the decorative lights all the way down Sugar Mtn. Dr. and possibly a few at the Grouse Moore entrance.
  
- d. **Authorize New Manager's Signature** – Council Member, Scott Brown motioned to authorize New Village Manager, Susan S. Phillip's signature on all Village Accounts as of January 3, 2017. Council Member, Norris Clifton seconded the motion. All were in favor and the **motion carried** three (3) votes to zero (0).

## 7. No Old Business

## 8. Other Business

- a. **Tax Collection Rate** – 2016 tax collection rate is 63.57%.
  
- b. **2015 Delinquent Tax Report** – As requested a report of all 2015 delinquent taxes were provided to council with collection notes. Direction was requested of council for two accounts, but no action is needed at this time.
  
- c. **Tax Bill Adjustments for Iverson** – Mr. Iverson's gift shop is not within city limits. Request on this account is for a release and refund of personal business property taxes. Council Member, Scott Brown motioned to approve the release and refund with a second from Council Member, Norris Clifton. All were in favor and the **motion carried** three (3) votes to zero (0). Iverson only has one billboard within city limits that did not receive a bill for 2011, 2012 or 2013. This request is to manual bill for 2011-2013 on one billboard and release tax amounts for two billboards that are not inside city limits. The billboards were listed by Iverson, but were reported incorrectly on the tax scroll. Council Member, Scott Brown motioned to approve the manual bill and release for the billboards as requested with a second from Council Member, Norris Clifton. All were in favor and the **motion carried** three (3) votes to zero (0).

**9. Departmental Reports**

- a. **Police Chief's Monthly Report** – Police Chief, David Henson submitted his report with 476- Resident Checks, 853- Business Checks, and 2,956 Patrol Miles.
- b. **Public Works Director's Monthly Report** – Report provided informed council that the lack of snow has provided time to work on equipment.
- c. **Asst. Zoning Administrator's Monthly Permit Log** – Report provided has one tree permit and one building permit since the last meeting.
- d. **Finance Officer's Financial Report** – Current Budget vs. Actual report was provided to council along with account balances.

**10. Public Comments** – Dedy Traver of Highland Cir. requested additional lighting at the entrance of Sugar Mtn. Drive. Cars are entering through the exit side of the island. Also, on behalf of the SMCA, would like to extend a thank you to David Lane for his service and wish him well on his retirement.

**11. Closed Session - Litigation**

At 5:21 Council Member, Norris Clifton motioned to go into closed session with a second from Council Member, David Ammann. All were in favor and the **motion carried** three (3) votes to zero (0). Council returned from closed session at 5:45.

**12. Mayor/Council Comments** – Council Member, Scott Brown wished everyone a Merry Christmas and Happy New Year. Also, is has been a joy to working with David Lane. Mayor, Dennis Lacey also wished David Lane well on his retirement.

**13. Adjournment of Regular Meeting** – Council Member, Norris Clifton motioned to adjourn with a second from Council Member, David Ammann. All were in favor and the **motion carried** three (3) votes to zero (0).

**Meeting adjourned at 5:46 p.m.**

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Dennis M. Lacey, Mayor

ATTEST:

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Tammy W. Floyd, Clerk

SEAL