



# VILLAGE OF SUGAR MOUNTAIN

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street Address Apartment/Unit #  
City State Zip

Phone: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No.: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Are you a citizen of the United States?  Yes  No If No, are you authorized to work in the US?  Yes  No

Have you ever worked for the Village?  Yes  No If so, when? \_\_\_\_\_

Have you ever been convicted of a felony?  Yes  No

If Yes, explain: \_\_\_\_\_

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate?  Yes  No Degree: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate?  Yes  No Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate?  Yes  No Degree: \_\_\_\_\_

### References

*Please list three professional references.*

Full Name: \_\_\_\_\_ Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_ Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_ Company: \_\_\_\_\_ Phone: \_\_\_\_\_

## Previous Employment

Date Employed

From: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Name and Address

Of Employer: \_\_\_\_\_

Reason

For Leaving: \_\_\_\_\_

⊕

Date Employed

From: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Name and Address

Of Employer: \_\_\_\_\_

Reason

For Leaving: \_\_\_\_\_

⊕

Date Employed

From: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_ Salary: \$ \_\_\_\_\_

Name and Address

Of Employer: \_\_\_\_\_

Reason

For Leaving: \_\_\_\_\_

## Skills

List fields of work for which you are licensed, registered, providing date(s) and source(s) of issuance:

---

---

---

List typing and shorthand skills, machines you can operate, and other skills of proficiency:

---

---

---

List types of machinery licensed to operate, and/or specific training received:

---

---

---

List any other types of skills or experience:

---

---

---

---